**FORTON PARISH COUNCIL**

Hilary Alcock, Clerk to Forton Parish Council

Forton Bank Farm, Lancaster Road, Forton, PR3 0BL

T: 07999 724991 E: clerk@fortonparishcouncil.org.uk

**You are hereby summoned to attend a meeting of the Parish Council**

**in the Methodist Church Hall on Monday 6th November 2023**

**AGENDA**

1. **Apologies for Absence**

Cllr L Dodgson, Wyre Councillor C Walker

1. **Notification of Interests**

To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

1. **Minutes of the last meeting**

To approve the minutes of the meeting held on 2nd October 2023.

1. **Presentation of village hall plans by Mason Gillibrand**
2. **Public Participation**

The meeting will be adjourned to allow residents to speak. Please note that the Council may not make any lawful decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than the parish council members or officials.

**Wyre Councillor Charlotte Brieanne Walker**

**County Councillor Matthew Salter**

**Police – Denise Creighton**

*The meeting will be resumed.*

1. **Planning**

**Application number:** 23/00849/FUL

**Location:** Abbey House, Kilcrash Lane, Clifton Hill

**Proposal:** Change of use of land for the siting of 2 no glamping pods, 1 no converted aircraft, and 1 no glamping yurt and parking

**Application number:** 23/00949/FUL

**Location:** The Hollies, Lancaster Road

**Proposal:** Erection of 3 no dwellings (1 replacement dwelling) and a building to be used as a physiotherapy (Use Class E (e)), following demolition of all existing structures (including 1 dwelling), parking/turning area and new vehicular access with removal of existing hedgerow

**Application number:** 23/00990/FUL

**Location:** Raingills Farm, Ratcliffe Wharf Lane

**Proposal:** Proposed two-storey extension to dwelling

**Application number:** 23/00999/FUL

**Location:** Middle Holly Yard, Middle Holly

**Proposal:** Installation of below ground treatment plant and re-site existing storage building within the site boundaries

**Application number:** 23/00971/FUL

**Location:** Clifton House Farm, Kilcrash Lane

**Proposal:** Proposed portal frame building for general purpose use including loading of agricultural fertilizer bags and storage of agricultural machinery

**Application number:** 23/1031/OULMAJ

**Location:** Land to the North & South of School Lane, Forton

**Proposal:** Pursuant to variation of condition 9 to amend the approved off-site highway works on planning permission 18/00469/OULMAJ

*Late applications may be discussed as necessary.*

1. **Community Hall Update**
2. **Progress on Persimmon Homes – Cllr Young**
3. **St James’ church letter – request for donation**
4. **Payment of Christmas tree / licence**
5. **Website updates following meeting held with Easy Websites 3.10.23.**
6. **Finance**

The following payments have been made during the month of October:

|  |  |  |
| --- | --- | --- |
| Easy websites | Monthly Maintenance October 2023 | £27.60 |
| Laburnum Nurseries | Wallflowers | £56.54 |
| PKF Littlejohn | External audit | £504.00 |
| Cllr Young | Printer ink | £21.36 |
| Forton Village Hall | GJ Brookes invoice refund | **£540.00 CR** |
| Clerks wages  | October 2023 based on average 6hrs per week | £356.20 |
| Clerks expenses | Working from home  | £26.00 |

|  |  |
| --- | --- |
| **Forton Parish Council**  |  |
|  |  |
| **Reconciliation of bank balances**  |  |
| **as at 29th October 2023** |  |
|  |  |
| **Current and Deposit Accounts** | **2023 - 2024** |
| Balance as BANK STATEMENT |  |
| **Current Account** | £52,402.18 |
| Less unpresented cheques |  |
|  |  |
| Plus, unpresented receipts |  |
| **Total Current Account** | £52,402.18 |
|  |  |
| **Bonus Saver Account** | £10,539.14 |
|  |  |
| **Total Resources** | **£62,941.32** |

1. **Parish Reports / issues from Councillors**
* Parish Maintenance
* Hollins Lane Updates - Chairs in bus stop / Cllr Young research on Laurus Homes / UU
* Report from LALC – meeting & conference 4.11.23
1. **Cllr Huddart updates**
* Hall booking agreement signed and pass to Clerk for file.
1. **Clerks updates**
* Vegetation obstructing streetlight on Hollins Lane – opposite junction of Whinney Brow Lane (ref 3706358)
* Easy Websites 10% price increase in January 2024
* Next meeting date to be moved by one week.
* 2024 proposed meeting dates.
1. **Agenda for next meeting**

Any items that will need a resolution will be deferred to the next meeting and placed on the agenda to allow information on the subject to be gathered. Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.

1. **Date of next meeting**

The next Parish Council meeting is Monday 11th December (TBC) at 7pm in the Methodist Church Hall.